



**CITY OF HARTFORD**  
**OFFICE OF THE TAX COLLECTOR**  
550 MAIN ST., ROOM 106  
HARTFORD, CT 06103

**APPLICATION FOR TAX REFUND**

**Applicant Name** (as it appears on  
your tax bill): \_\_\_\_\_

**Correct Name:** \_\_\_\_\_

**Current  
Address:** \_\_\_\_\_

**City, State, Zip:** \_\_\_\_\_ **Telephone:** \_\_\_\_\_

**Social Security No.** (last four digits): **XXX – XX –** \_\_\_\_\_ **Cell Phone:** \_\_\_\_\_

**Type of Tax:** ☐ Real Estate ☐ Motor Vehicle ☐ Personal  
Property

**Year of Tax:** \_\_\_\_\_ **Account  
Number:** \_\_\_\_\_ **Bill  
Number:** \_\_\_\_\_ **Date  
Paid:** \_\_\_\_\_

**Reason for Refund** (check all that apply below and see **required proof** on reverse side):

- ☐ CGS 12-71c - Property Sold, Demolished, Stolen or Owner Moved.
- ☐ CGS 12-81(20) - Servicemen or Veteran Disability
- ☐ CGS 12-126 - Tangible Personal Property Assessed in More Than One Municipality
- ☐ CGS 12-127 - Exception for Blindness
- ☐ CGS 12-128 - Tax Erroneously Collected from Veteran or Relative
- ☐ CGS 12-129 - Excess Payment
- ☐ Other - Please explain: \_\_\_\_\_

**This Application must include the following:**

- Proof of Payment in the form of copy of cancelled check (front & Back of cancelled check) or cash receipt from the City or TaxServ
- Valid Photo Identification (driver's license, non-driver's ID, student ID, etc.)
- For Business Personal Property a statement of authorization on company letterhead stating that the applicant is authorized to make this request on behalf of the firm/company.

By signing below, Applicant is applying for a refund of an overpayment of taxes and acknowledges that the City of Hartford and/or TaxServ Capital, LLC (for Motor Vehicle Accounts) reserve the right to apply any overpayment to existing current or delinquent tax bills that are due.

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Date of Application

\_\_\_\_\_  
Signature of Applicant (taxpayer or agent)

**Please Allow Sixty to Ninety Days for Processing  
Inquires? Contact the Refund Desk at (860) 757-9632**

**Tax Office Use Below****Tax Refund Application (continued)****Reason for Refund** (check all that apply below):

- ☐ CGS 12-71c: Property Sold, Demolished, Stolen or Owner Moved.  
Proof required:   **Sold**                      - DMV Registration in new owner's name  
                          **Demolished**            - Insurance Appraisal; Junk Receipt  
                          **Stolen**                      - File and Dated Police Report  
                          **Owner Move**            - Registration in new location
- ☐ CGS 12-81(20): Servicemen or Veteran Disability  
Proof required:    Copy of Military Record of Disability
- ☐ CGS 12-126: Tangible Personal Property Assessed in More Than One Municipality  
Proof required:    Copy of Tax Bill & Assessment in other jurisdiction
- ☐ CGS 12-127: Exception for Blindness  
Proof required:    Medical Proof of Blindness
- ☐ CGS 12-128: Tax Erroneously Collected from Veteran or Relative  
Proof required:    Military Record \_\_\_\_\_?
- ☐ CGS 12-129: Excess Payment  
Proof required:    Receipt of Prior Payment
- ☐ Other  
Please explain:  
Proof required:    Written Proof of Reason

**TAX COLLECTOR'S CERTIFICATION**

I certify that I have reviewed the records of the Tax Division of the Department of Finance of the City and find as follows:

<input type="checkbox"/> <b>Approved:</b>	_____	_____
	Marc S. Nelson, Tax Collector	Date Approved
	_____	_____
	Amount of Refund	Comments
<input type="checkbox"/> <b>Denied:</b>	_____	_____
	Tax Office Representative	Date Denied
Reason for Denial:	<input type="checkbox"/> CGS 127 -- 1 year of date evidence received	<input type="checkbox"/> CGS 128 -- beyond 6 years of payment date
	<input type="checkbox"/> CGS 129 -- beyond 3 years of tax due date	<input type="checkbox"/> CGS 12-129 -- Refund not allowed based on error of judgment by Assessor
	<input type="checkbox"/> Proof of payment was not received by Tax Collector and payment by Applicant could not be otherwise verified.	

**Assessor's Certification (if overpayment/refund is caused by a Certificate of Correction)**

I certify that an adjustment permitted by statute has been made on the tax bill(s) associated with this refund application and that the records pertaining to such adjustment are on file in the Office of the Assessor.

\_\_\_\_\_  
Larry LaBarbera, ASA, CCMA II, CCMC  
City Assessor

dated at Hartford, CT \_\_\_\_\_, 2010